

Volunteer at Colorado Legal Services

Colorado Legal Services, (CLS), has many volunteers and interns who contribute a wide range of knowledge and experience. Many are retirees, students, attorneys, or others who have an interest in law or are simply committed to helping in the community. If you are interested in any of the above, please contact [Gail Lorenz](#). Include the topic of the area(s) below you'd like to help with as a volunteer.

Information for attorneys who'd like to volunteer is [here](#). Information for all others is below.

Positions Currently Available

Legal Assistants

Interview applicants who seek legal help for a large variety of civil legal problems. They probe and define legal issues, accurately record the facts, and confer with an attorney or paralegal to determine if the case requires representation, advice, or referral. Formal training is provided. A commitment of one day per week is required for a minimum of six months or the hour equivalent.

Casehandling Assistants

Work directly to help resolve client problems. Responsibilities may typically include follow-up interviews with client representation at administrative hearings, research and investigative work. Prior legal experience or education is needed. Training is hands-on with unit paralegals and attorneys. Time commitment varies with each position.

Clerical Office Assistants

Assist staff with clerical work and office assignments to include: filing, copying, preparing outgoing mail, and other tasks as needed.

Summer Law Student Internships

Perform a variety of duties depending on experience level and the needs of a particular project or office. These duties include client interviews and case investigation, drafting of pleadings, memoranda and brief, direct representation at administrative hearings and legal research.. Requires full-time for ten weeks or more.

Content Editor / Social Media Assistant

Assist with maintaining and developing website content for the coloradolegalservices.org site and scheduling and creating content for social media platforms (currently FB and Instagram). Must understand UX principles, mobile first design concepts and have a desire and curiosity for learning new software. Must have writing skills and a collaborative mindset.

Last updated on January 11, 2023.

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